



**MINUTES**  
**Board of Water Commissioners**  
**Public Works Conference Room**  
**630 Garden Street**  
**Monday, June 14, 2010 at 3:00 p.m.**

- COMMISSIONERS PRESENT:** James Smith, Barry Keller, Landon Neustadt, Russell Ruiz, Bill Thomas
- STAFF PRESENT:** Cathy Taylor, Water System Manager; Chris Toth, Wastewater System Manager, Bill Ferguson, Water Resources Supervisor; Anne Van Belkom, Administrative Assistant
- PUBLIC:** Steve Little, Bob Niehaus and Ichiko Kido (R.D. Niehaus, Inc.)
- 1. CALL TO ORDER:** The meeting was called to order at 3:01 p.m.
  - 2. CHANGES TO THE AGENDA:** Agenda Item #9 will be deferred to the July 2010 meeting
  - 3. COMMENTS BY THE PUBLIC:** None.
  - 4. MEETING MINUTES, MAY10, 2010:** MOTION (Smith/Keller 5-0-0): to approve the minutes as submitted.
  - 5. FISCAL YEAR 2011 WATER & WASTEWATER BUDGETS:** Mr. Ferguson answered remaining questions from Water Commissioners regarding the budgets. The Water Commission emphasized their concern about the consideration of less than a 3.5 % increase in rates. There was discussion of the agricultural water rate. MOTION (Thomas/Keller 5-0-0): to ask staff to reiterate at Council the Water Commission's recommendation that 3.5% water rate increase is appropriate in order to continue with vital Capital Projects necessary for infrastructure maintenance (i.e. water main replacements, improvements to recycling system, Gibraltar de-silting etc.) and to avoid having to make significant rate increases in the future. MOTION (Neustadt/Keller 5-0-0): to concur with staff's recommendation that Council approve the proposed FY 2011 Water Fund and Wastewater Fund budgets and the proposed FY2011 fee resolution.
  - 6. ORTEGA GROUNDWATER TREATMENT PLANT REHABILITATION PROJECT UPDATE:** Ms. Taylor gave an update on the project which is on target. There was discussion of concerns expressed by Commissioner Thomas about the ownership of this property by RDA as opposed to the City and the potential impact on Water Resources Division operations. The Commission requested that the August 2010 agenda include an item for consideration of a recommendation regarding ownership, management, and disposition of City owned property purchased with funds from the Water or Wastewater Funds.
  - 7. OPPORTUNITY FOR WATER COMMISSION PARTICIPATION IN SELECTION OF CONSTRUCTION MANAGEMENT FIRM:** Commissioner Thomas volunteered to participate in the selection of a construction management firm for the Headworks Screening Replacement Project at El Estero.
  - 8. CONTRACT FOR PROCESS AIR AND ACTIVATED SLUDGE ASSESSMENT:** Mr. Toth summarized the goals of the assessment in terms of overall quality improvement and stability. MOTION (Keller/Thomas 5-0-0): to recommend that Council approve the contract with Brown & Caldwell for Process Air and Activated Sludge Assessment at El Estero.
  - 9. RESOLUTION AUTHORIZING APPLICATION FOR A CLEAN WATER STATE REVOLVING LOAN:** This agenda item was deferred until the July 2010 meeting.
  - 10. STANDARDS FOR WATER RESOURCES EQUIPMENT:** Ms. Taylor discussed the benefits of standardizing the equipment listed in her handout. MOTION (Thomas/Neustadt 5-0-0): to concur with the staff recommendation that Council approve equipment standardization for Water Resources for a five-year period.
  - 11. STATUS OF CACHUMA JOINT POWERS AGENCIES:** Mr. Ferguson gave an update of the status of the Cachuma Joint Powers Agencies and identified the projects that need to be accomplished regardless of what agency is to become the responsible party.

**12. CACHUMA OPERATION AND MAINTENANCE BOARD – BUDGET REVIEW AND SECOND PIPELINE PROJECT UPDATE:** Mr. Ferguson summarized the draft COMB budget.

**13. CACHUMA CONSERVATION RELEASE BOARD BUDGET RATIFICATION:** Mr. Ferguson summarized the final CCRB budget, noting that the total amount was lower than expected due to failure to secure grant funding for a planned fish project. MOTION (Smith/Keller 5-0-0): to recommend that Council ratify the FY2011 CCRB budget with the estimated City share of \$400,138.

**14. REQUEST FROM WATER COMMISSION AD HOC GENERAL PLAN SUBCOMMITTEE TO REPRESENT THE WATER COMMISSION BEFORE PLANNING COMMISSION AND CITY COUNCIL:** Mr. Ruiz suggested that he and Commissioner Neustadt be authorized to represent the Water Commission before the Planning Commission and Council regarding the Commission's comment memorandum on the Draft General Plan documents. MOTION (Thomas/Smith 5-0-0): to allow the Ad Hoc General Plan Subcommittee to represent the Water Commission before the Planning Commission and Council regarding the May 10, 2010 Water Commission Memorandum to the City Planning Division on the draft General Plan documents.

**15. LONG-TERM WATER SUPPLY PROGRAM – STATUS REPORT ON SCHEDULE AND WORK ITEMS:** Mr. Ferguson reported on status of the Water Conservation Technical Evaluation, Gibraltar Pass-Through modeling, and schedule for the Long Term Water Supply Program update. He noted that a rate study is expected to be a recommended component of the updated program, with completion anticipated during late FY 2011 or early FY 2012.

**16. WATER RESOURCES MANAGER'S REPORT:** Ms. Taylor distributed and reviewed the Monthly Water Resources report on water production, rainfall, and wastewater influent. The EPA will be at El Estero (Wastewater Collection) on June 30 and July 1 to do an audit of the Wastewater System. Mr. Toth will report to the Water Commission in July about the audit results.

**17. DATE OF NEXT SCHEDULED MEETING:** It was confirmed that the next meeting was scheduled for Monday, July 12, 2010, at 3:00 p.m. A presentation by Commissioner Keller on the recent Chilean earthquake will be included on the agenda.

The meeting was adjourned at 5:20 p.m.

Approved: July 12, 2010